

# NEW ACCOUNT CHECKLIST

2140 E. Pebble Road, Suite 160  
Las Vegas, NV 89123  
PHONE 702.739.9053 | 877.739.9094  
FAX 702.739.7735  
IGNITEFUNDING.COM



Please note that the following items will be needed to complete your application.

## **BUSINESS ACCOUNT**

- Pre-Consent E-Sign Authorization Disclosure
- W-9 Form  
(Mark as exempt if applicable)
- Entity Formation Documents including:
  - Articles of Incorporation
  - Tax Letter (EIN number)
  - Authorized Signer Designation (this could be a Corporate Resolution, Corporate Charter, or business meeting minutes)
  - Active Status/Good Standing verification
- Copy of a Valid Government Issued Photo Identification
  - Drivers License
  - State Issued Identification or
  - Passport
- Business Account Application



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# BUSINESS ACCOUNT FORM

Where did you hear about Ignite Funding?

## SECTION 1 | Business Type

Business Type

Vesting (Ownership Title)

**Vesting (Ownership Title) will be completed by Ignite Funding.** Your Vesting Name will be defined on all investment documentation.

### REQUIRED DOCUMENTATION FOR ENTITY ACCOUNTS

#### Corporation or Limited Liability Corporation:

- Articles of Incorporation
- Tax Identification Number (IRS letter)
- Documentation that supports:
  - Names of person(s) that can invest assets of the entity. (This could be a Corporate Resolution, Corporate Charter, or business meeting minutes.)
- Acceptable Identification for all signers
- Provide verification/certification that the company is in an Active Status/Good Standing in the state where the entity was formed through the applicable Secretary of State.

#### Sole Proprietorship, Partnership or Unincorporated Corporation:

- Documents filed to create the entity
- Tax Identification Number (IRS letter)
- Documentation that supports:
  - Names of person(s) that can invest assets of the entity. (This could be a Partnership Agreement, Business Agreement, or business meeting minutes.)
- Acceptable Identification for all signers
- Provide verification/certification that the company is in an Active Status/Good Standing in the state where the entity was formed through the applicable Secretary of State.

#### Non-Profit Organization, Limited Partnership, Clubs, Associations:

Contact Ignite Funding Compliance Department for more information.

## SECTION 2 | Business Information [If the Business is not in Good Standing with the state incorporated the account will not be opened or may be restricted.]

Business Name

Business EIN

Business Date of Incorporation

Business State of Incorporation

Is the Business the taxable entity?  Yes  No

**[A electronic copy of Form W-9](#) (Department of the Treasury Internal Revenue Service) is required to be provided for tax purposes for the company.** The only circumstance this is not required is if the company is a Sole Proprietorship and the Authorized Primary Person or Officer is the taxable person.

Business Address (no PO BOX)

Business City

Business State

Business Zip Code

Business Phone Number

Business Website (if applicable)

### SECTION 3 | Authorized Person or Officer | (Primary)

[The business documentation provided must define the Primary as an authorized person or officer to make investment decisions and sign on behalf of the business.]

**Marital Status:**  Single  Married Authorized Primary Salutation  Authorize Primary Business Title   
**Example:** CEO, Manager, Treasurer, etc.

Authorized Primary First Name  Authorized Primary Middle Name

Authorized Primary Last Name  Authorized Primary Suffix  Authorized Primary DOB

Authorized Primary SSN  **The SSN will only be used for verification purposes.** The only exception is if the business is not the taxable entity. In this scenario the Authorized Primary Person or Officer will be the taxable person and must provide an electronic copy of Form W-9 (Department of the Treasury Internal Revenue Service) for tax purposes.

Authorized Primary Address

Authorized Primary City  Authorized Primary State  Authorized Primary Zip Code

Authorized Primary Phone Number  The **Authorized Primary Phone Number** will be the phone number used for all telephonic correspondence related to the investments.

Authorized Primary E-mail Address  The **Authorized Primary E-mail Address** will be the email address used for all electronic correspondence related to the investments.

Authorized Primary Type of Government Issued ID  Authorized Primary ID #

Authorized Primary ID Expiration Date  **An electronic copy of a Government Issued ID (Driver's License, State Issued Identification or Passport) is required to be provided for verification purposes.**

### SECTION 4 | Authorized Person or Officer | (Secondary)

[The business documentation provided must define the Secondary as an authorized person or officer to make investment decisions and sign on behalf of the business.]

**Marital Status:**  Single  Married Authorized Secondary Salutation  Authorize Secondary Business Title   
**Example:** CEO, Manager, Treasurer, etc.

Authorized Secondary First Name  Authorized Secondary Middle Name

Authorized Secondary Last Name  Authorized Secondary Suffix  Authorized Secondary DOB

Authorized Secondary SSN  **The SSN will only be used for verification purposes.** The only exception is if the business is not the taxable entity. In this scenario the Authorized Primary Person or Officer will be the taxable person and must provide an electronic copy of Form W-9 (Department of the Treasury Internal Revenue Service) for tax purposes.

Authorized Secondary Address

Authorized Secondary City  Authorized Secondary State  Authorized Secondary Zip Code

Authorized Secondary Phone Number  The **Authorized Secondary Phone Number** will be the phone number used if the Authorized Primary Phone Number is disconnected or non-responsive.

Authorized Secondary E-mail Address  The **Authorized Secondary E-mail Address** will be the email address used for all electronic correspondence related to the investments.

Authorized Secondary Type of Government Issued ID  Authorized Secondary ID #

Authorized Secondary ID Expiration Date  **An electronic copy of a Government Issued ID (Driver's License, State Issued Identification or Passport) is required to be provided for verification purposes.**

## SECTION 5 | Client Relationship Questions

Is the **Authorized Primary** related to an employee at Ignite Funding?

No  Yes

If yes, Name of Employee

Relationship

Is the **Authorized Secondary** related to an employee at Ignite Funding?

No  Yes

If yes, Name of Employee

Relationship

## SECTION 6 | Business Suitability Requirements

**Pursuant to NRS 645B, investors must meet minimum financial requirements in order to invest in a mortgage loan.**

Before an investor may invest in any mortgage loan, the investor must verify that he meets one or more of the following financial requirements:

- **The business net worth is more than \$250,000.00, excluding any equity in any real property used as the primary residence at the time of the investment;** or
- **The business net income was more than \$70,000.00 for each of the previous 2 tax years and there is a reasonable expectation of attaining or exceeding the same income for the current year.**

The business must also verify that the total investments in mortgage loans transacted by a mortgage broker or mortgage agent are not valued at more than 50% of the investor's net worth or net annual income.

Ignite Funding reserves the right to restrict from further investing or close an account upon final payoff at any time if Ignite Funding has reasonable cause to believe that a client no longer meets the financial suitability requirements set forth or capacity to make informed decisions about his/her investments.

By my/our initials below, I/we agree and acknowledge that I/we meet the minimum financial requirements in order to invest in a mortgage loan.

**Authorized Primary** Initials

**Authorized Secondary** Initials

## SECTION 7 | Disbursement Profile

All disbursements of monthly interest payments and/or loan pay downs/payoffs will be automatically deposited into the the bank account as defined by the instructions below. Ignite Funding highly recommends verifying that the bank account and routing number are accurate with your financial institution as Ignite Funding cannot be held responsible for inaccurate information being provided.

Select Bank Account Type

Bank Name

Bank **Account #**

Bank **Routing #**

## SECTION 8 | Acknowledgement

I/We acknowledge receiving a copy of this Investor Account Form and I/we have had the opportunity to read it and understand it. Furthermore, I/we acknowledge that I/we have read all of the information on this Investor Account Form, have reviewed the terms and conditions of this agreement including all information contained in this Investor Account Form, and do hereby verify that all of the information provided is true and correct and may be relied upon by Ignite Funding for any purposes related hereto. Further, I/we do hereby indemnify Ignite Funding, their officers, directors, shareholders, agents, employees, attorneys, insurers, insured, successors, heirs, and assigns, and any parents, affiliates and/or subsidiaries, for any loss, claims or damages, including legal fees, which may be incurred as a result of any violations resulting from their reliance upon the information I/we have provided. I/we also acknowledge my/our responsibility to read the trust deed summary sheet of any investment selection offered. I/WE ACKNOWLEDGE THAT IGNITE FUNDING DOES NOT PROVIDE INVESTMENT, TAX OR LEGAL ADVICE.

To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify and record information that identifies each person who opens an account. What this means for you: When you open an account, we will ask for your name, address, government-issued identification number, date of birth and other information that will allow us to identify you. We will ask to see and copy your valid driver's license or other identifying government issued photo identification.

### NON-BINDING ARBITRATION AGREEMENT

The customer and Ignite Funding agree that all controversies which may arise concerning any transaction or the construction, performance or breach of this Agreement or any agreement pertaining to trust deed investing, whether entered into prior, on or subsequent to the date hereof, shall be determined by non-binding arbitration. Any non-binding arbitration under this Agreement shall be conducted pursuant to the Federal Arbitration Act and the laws of the State of Nevada before the American Arbitration Association located in Clark County, Nevada in accordance with the rules of the selected organization.

### CLASS ACTIONS

No person shall bring a punitive or certified class action to arbitration, nor seek to enforce any pre-dispute non-binding arbitration agreement against any person who has initiated in court a punitive class action, or who is a member of a punitive class who has not opted out of the class with respect to any claims encompassed by the punitive class action until: (1) the class certification is denied; (2) the class is decertified; or (3) the customer is excluded from the class by the court.

This agreement shall be deemed to have been made in the State of Nevada and shall be construed and the rights and liabilities of the parties determined, in accordance with the laws of the State of Nevada.

**Primary Account Owner** or **Business Officer** Signature

Date

**Secondary Account Owner** or **Business Officer** Signature

Date

Principal Approval Signature

Date



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# PRE-CONSENT E-SIGN AUTHORIZATION DISCLOSURE FORM

The Pre-Consent E-Sign Authorization Disclosure ("Disclosure"), applies to all Communications for those products and services offered through Ignite Funding, LLC that are not otherwise governed by the terms and conditions of an electronic disclosure and consent. The words "we," "us," and "our" refer to the Ignite Funding entity with whom you have your Account, and the words "you" and "your" mean you, the individual(s) or entity identified on the Account(s). As used in this Disclosure, "Account" means the account you have with us. "Communication" means any customer agreements or amendments thereto, disclosures, notices, transaction history, privacy policies and all other information related to the product or service, including but not limited to information that we are required by law to provide to you in writing.

**1. Scope of Communications to Be Provided in Electronic Form.** When you use a product or service to which this Disclosure applies, you agree that we may provide you with any Communications in electronic format, and that we may discontinue sending paper Communications to you, unless and until you withdraw your consent as described below. Your consent to receive electronic communications and transactions includes, but is not limited to: 1) account setup paperwork and subsequent materials associated with the product or service available through Ignite Funding for your Account 2) all legal and regulatory disclosures and communications associated with the product or service available through Ignite Funding for your Account 3) notices or disclosures about a change in the terms with the product or service available through Ignite Funding for your Account 4) privacy policies and notices

**2. Method of Providing Communications to You in Electronic Form.** All Communications that we provide to you in electronic form will be provided either (1) via e-mail, (2) by access to a web site that we will designate in an e-mail notice we send to you at the time the information is available, or (3) to the extent permissible by law, by access to a web site that we will generally designate in advance for such purpose.

**3. How to Withdraw Consent.** You may withdraw your consent to receive Communications in electronic form by contacting us at (877) 739-9094 or send an e-mail to info@IGNITEFUNDING.COM. At our option, we may treat your provision of an invalid e-mail address, or the subsequent malfunction of a previously valid e-mail address, as a withdrawal of your consent to receive electronic Communications. Any withdrawal of your consent to receive electronic Communications will be effective only after we have a reasonable period of time to process your withdrawal.

**4. How to Update Your Records.** It is your responsibility to provide us with true, accurate and complete e-mail address, contact, and other information related to this Disclosure and your Account(s), and to maintain and update promptly any changes in this information. You can update information (such as your e-mail address) by contacting us at (877) 739-9094 or send an e-mail to info@IGNITEFUNDING.COM.

**5. Hardware and Software Requirements.** In order to access, view, and retain electronic Communications that we make available to you, you must have; 1) an Internet browser that supports 128 bit encryption 2) sufficient electronic storage capacity on your computer's hard drive or other data storage unit 3) an e-mail account with an Internet service provider and e-mail software in order to participate in our electronic Communications programs 4) a personal computer (for PC's: Pentium 120 Hhz or higher; for Macintosh, Power Mac 9500, Power PC 604 processor 120-MHz Base or higher), operating system and telecommunications connections to the Internet capable of receiving, accessing, displaying, and either printing or storing Communications received from us in electronic form via a plain text-formatted e-mail or by access to our web site using one of the browsers specified above.

**6. Requesting Paper Copies.** We will not send you a paper copy of any Communication, unless you request it or we otherwise deem it appropriate to do so. You can obtain a paper copy of an electronic Communication by printing it yourself or by requesting that we mail you a paper copy, provided that such request is made within a reasonable time after we first provided the electronic Communication to you. We reserve the right, but assume no obligation, to provide a paper (instead of electronic) copy of any Communication that you have authorized us to provide electronically.

**7. Communications in Writing.** All Communications in either electronic or paper format from us to you will be considered "in writing." You should print or download for your records a copy of this Disclosure and any other Communication that is important to you.

**8. Federal Law.** You acknowledge and agree that your consent to electronic Communications is being provided in connection with a transaction affecting interstate commerce that is subject to the federal Electronic Signatures in Global and National Commerce Act, and that you and we both intend that the Act apply to the fullest extent possible to validate our ability to conduct business with you by electronic means.

**9. Termination/Changes.** We reserve the right, in our sole discretion, to discontinue the provision of your electronic Communications, or to terminate or change the terms and conditions on which we provide electronic Communications. We will provide you with notice of any such termination or change as required by law.

**10. Consent.** By signing the Pre-Consent E-Sign Authorization Disclosure Form, I have read and accept the above agreement," you hereby give your affirmative consent to provide electronic Communications to you as described herein. You further agree that your computer satisfies the hardware and software requirements specified above and that you have provided us with a current e-mail address at which we may send electronic Communications to you.

I have read and accept the above agreement, and hereby give Ignite Funding affirmative consent to provide electronic Communications as described herein. I further agree that my computer satisfies the hardware and software requirements specified above and that I have provided Ignite Funding with a current e-mail address at which Ignite Funding may send electronic Communications.

If this is a joint account, both parties **must** sign.

Signature \_\_\_\_\_

Print Name

Signature \_\_\_\_\_

Print Name